



Los Olivos IWDD No. 1

LOS OLIVOS IWDD NO. 1 BOARD OF TRUSTEES MEETING MINUTES

Date: April 23, 2022
Time: 10:00 am
Location: Virtual Meeting – Zoom

Call to Order/Roll Call:

The meeting was called to order at 10:05am. As Proof of Notice, the meeting invite and agenda were sent via email and the meeting agenda was published on the Los Olivos website. A quorum was established. The previous meeting minutes were approved and posted on our website.

Board of Trustee members in attendance:

Michelle January and Dean McAdams.

Others in attendance:

Belinda Capaz - District Administrator
Nick Capaz – Neighbor

New Business:

- **Trustee Election Year**
 - ✓ A brief discussion was held outlining the upcoming deadlines for May and June such as publishing a Call of Election, obtain approval for a Mail in Ballot Election and Candidate Nominations.
 - ✓ An election may be cancelled if existing Trustees are all candidates and no others come forward to be considered as a candidate. In that case, the Board of Supervisors will appoint the Trustees and the election will be cancelled.
 - ✓ Any person desiring to become a candidate for a Trustee position must submit their Nomination form by June 20, 2022.
- **Irrigation Repairs for Approval**
 - ✓ 124 E Palm Lane. Broken pipe on front yard, 3' north of front yard valve. Estimate \$500. Dean motioned to approve and Michelle seconded it. Repair is approved.

- ✓ 134 E. Palm Lane at north side of Property. Broken pipe against fence. Already reviewed by Nate. Estimate \$500. Dean motioned to approve and Michelle seconded it. Repair is approved.
- ✓ 357 E. Monte Vista. Broken line on northwest corner of property causing huge bubble in lawn when line is charged. Estimate \$500. Michelle motioned to approve and Dean seconded it. Repair is approved.
- ✓ 380 E. Monte Vista. The southbound slide gate that feeds water into the back yard is extremely loose. Temporary repair was done but it may need a more expensive build out. Estimate \$2000. Dean motioned to table this repair until we have more information and Michelle seconded it. Repair is tabled.
- ✓ 2230 N. Alvarado. Need to have winglets welded on to the backyard valve so that the gate can be tightened down and opened up with proper tool. Estimate \$750. Michelle motioned to approve and Dean seconded it. Repair is approved. (After further discussion with Todd, it seems we just need a new metal valve cover with handle.)
- ✓ 51 E. Monte Vista Rd. Need to demo and remove stand-box at NW corner. Excavate and expose main irrigation line. Install 10'-15' x 12"80#PIP service line with 12" valve to area just west of 51 E. Monte Vista. Install new 6" service line with 6" valve to W property line. Pour new splash pad and construct new headwall around 6" valve. Deliver fill dirt to construct berm and fill void in area of stand box. Estimate \$3154.10. Michelle motioned to approve and Dean seconded it. Repair is approved.
- ✓ Michelle brought up for discussion that we should move forward in completing all repairs that are in a pending stage and any others that may surface. She noted that we have several repairs that have been put on hold for quite some time and should be completed this fiscal year before budget time. Dean agreed and will work with Nate to complete all approved pending repairs and will obtain estimates on any others as needed. Dean will coordinate with Belinda to enter them into the repair spreadsheet.

Meeting Adjourned at 10:19am