



Los Olivos IWDD No. 1

Los Olivos IWDD No. 1 Board of Trustees Budget & 2nd Qtr. Meeting Minutes

Date: June 25, 2022
Time: 2:00 PM
Location: Virtual Meeting – Zoom

CALL TO ORDER

The meeting was called to order at 2:00pm. As Proof of Notice, the meeting invite and agenda were sent via email and the meeting agenda was published on the Los Olivos website. A quorum was established. The previous meeting minutes were approved and posted on the Los Olivos website.

Board of Trustee members in attendance:

Christopher Pfeiff, Michelle January and Dean McAdams.

Others in attendance:

Belinda Capaz - District Administrator
Nick Capaz – Neighbor

NEW BUSINESS

- A discussion was held about the FY22-23 Budget 1st Draft. The Maintenance and Legal amounts were increased due to additional repairs upcoming and anticipated legal work needed. Christopher moved to approve the Budget and Michelle seconded it. The Budget was approved.
- New Repairs for approval
 - ✓ 131 E. Alvarado Rd.
 - Stand pipe at NE corner: Remove deficient S-bound pipe gate from box. Install new 15" galvanized waterman C 10 pipe gate. Estimate is \$2013.50. A second stand box on the property needs to be replaced. Estimate is \$5,000.
 - ✓ 65 E. Monte Vista Rd.
 - Remove 2x deficient 6" valves. Install 2x new 6" complete assemblies. Estimate is \$791.50.

- ✓ 134 E. Palm Lane
 - Excavate and expose main irrigation pipe at NE corner of lot. Saw cut and remove 12'x12" concrete pipe. Hand dig and expose main irrigation line at NW corner of lot. Saw cut pipe and remove 6'x12" concrete pipe. Excavate for new 235' main line bypass. Install 235'x12" 80#PIP and connect to existing infrastructure using proper concrete to plastic adaptations and bonding material. Install 3x new 10" risers and valves. Backfill and compact trench. Estimate is \$15,353.00

- ✓ Coronado Alley
 - Lateral crack and leak at stand box at 7th St. and alleyway between Coronado and Palm. Estimate is \$10,222.50

- ✓ 2021 N. Alvarado Rd.
 - Pipe leak near bougainvillea on NE corner of property. Estimate is \$564.50

- ✓ 56 E. Palm Lane
 - Valve needs new valve lid gasket. Estimate is \$170.00

- ✓ 363 E. Monte Vista Rd.
 - Leaking stand box at rear of property. Need to replace. Estimate is \$5,000.

- ✓ 357 E. Monte Vista Rd.
 - Additional work is needed due to water leaking through crack in driveway now. Estimate is \$3633.50

Christopher moved to approve all of the above repairs and Dean seconded. The repairs are approved.

- A discussion regarding establishing a repair limit that does not need BOT approval at an official meeting. The BOT decided on \$2,000 for this limit.
- A discussion regarding establishing a limit for approved repairs that subsequently went over the approved amount. The BOT decided on \$500 for this limit.
- It was decided that the District Bylaws would be edited to include these repair limits.

Dean moved to approve the above limits and Michelle seconded. The limits are approved.

OLD BUSINESS OPEN ITEMS

- Approve additional amounts for the following repairs done:
 - ✓ 124 E. Palm Lane - \$500 approved at 4/23/22 meeting. Actual cost was \$3254.00

- ✓ 51 E. Mont Vista Rd. - \$3154.10 approved at 4/23/22 meeting. Actual cost was \$3336.60
- ✓ 357 E. Monte Vista Rd. - \$500 approved at 4/23/22 meeting. Actual cost was \$2202.00.

Christopher moved to approve all of the above additional repair amounts and Dean seconded. The additional repairs amounts are approved.

3:05pm MEETING ADJOURNMENT

(Please be aware that action may be taken on any item listed on this agenda.)